

# CONSTITUTION AND BYLAWS

## Palmetto State Arts Education

### Article I - NAME

The name of this organization shall be Palmetto State Arts Education.

### Article II – PURPOSE

- A. The Purpose shall be to:
  - a. Position, by developing awareness to ensure support for arts education.
  - b. Provide, by supporting educators to successfully develop and deliver arts education.
  - c. Recognize, by acknowledging outstanding achievement and innovation in arts education.

### Article III – GUIDING PRINCIPLES

- A. To maintain a strong and unified voice to focus efforts that will strengthen and promote arts education in the lives of all citizens of South Carolina by:
  - a. Supporting existing arts education initiatives.
  - b. Developing new arts education initiatives.

### Article IV – GENERAL MEMBERSHIP

- A. Any individual interested in supporting the work of PSAE in its purpose
- B. Methods to become a member:
  - a. By attendance at one or more PSAE eligible events a year
  - b. By request
- C. Memberships terms are for one year (January 1- December 31) and must be renewed annually

### Article V – BOARD

- A. The BOARD shall have general supervision and planning responsibilities for the proceedings of PSAE.
  - a. No more than twenty-five (25) members elected by PSAE General Membership.
  - b. No more than five (5) Ex-Officio members (non-voting) appointed annually by the Executive Committee.
  - c. Members of the Board shall serve 3-year terms and may serve consecutive terms.
  - d. Any un-expired term vacancy occurring on the Board may be filled through nomination and election by the Board until the next annual business meeting.
- B. The Officers of the Board shall be as follows:
  - a. Chair, Chair-Elect, Past Chair, Secretary, Treasurer.
  - b. Officers of PSAE shall be elected by the Board.
  - c. Officers of PSAE shall serve for two (2) years, and may serve consecutive terms.
- C. Executive Committee shall act when necessary for the PSAE when it is not in session.
  - a. The Executive Committee shall be as follows  
Chair, Chair-Elect, Past Chair, Secretary, Treasurer and 2 Board members elected by the Board.
  - b. Executive Committee shall appoint standing and ad hoc committees from the board and/or the general membership.
    - 1. Standing Committees shall consist of Fiscal Development Committee, SC District Arts Coordinators Committee, Awards Committee, and Public Relations and Marketing Committee.

Article VI: ADVISORY BOARD

- A. The Advisory Board (non-voting) shall consist of professional business members able to support PSAE on an as-needed basis.
  - a. The term will last one year and may be consecutive.
  - b. They shall be elected by the Executive Committee.

Article VII: EXECUTIVE DIRECTOR

- A. The Executive Director shall administer the overall operations of PSAE, and serve as the primary representative of the organization.
- B. B. The Executive Director is employed by and shall report to the Chair and/or Executive Committee and is accountable to the full board for overall management and coordination of PSAE.

Article VIII: ANNUAL MEETING

- A. An Annual Meeting of the General Membership, for the purpose of conducting regular business, shall be held each fiscal year at such time and place as the Executive Committee designates.
- B. The Executive Committee upon a minimum of thirty days notice may call a special meeting of the General Membership for any purpose.

Article IX: PARLIAMENTARY AUTHORITY

- A. The rules contained in the current edition of the *Robert's Rules of Order, Newly Revised*, shall govern PSAE in all cases to which they are applicable and in which they are not inconsistent with this Constitution and Bylaws and any special rules of order PSAE may adopt.

Article X: AMENDMENTS

- A. This Constitution and Bylaws may be amended at any Annual Meeting of PSAE by a two-thirds vote of members present, provided that the amendment has been submitted to the membership at least fourteen (14) days prior to the date of the Annual Meeting.

Article XI: DISSOLUTION

Upon dissolution of the Palmetto State Arts Education, all assets of the corporation, after payment of its just debt, shall be transferred or distributed to an organization or organizations, which shall, at the time, qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code.

Approved 3/26/1985, by Executive Committee  
Adopted 4/18/1986, at First Annual Meeting  
Revised 3/31/1987, at Second Annual Meeting  
Revised 3/1988, at Third Annual Meeting  
Revised 1/16/1990, at Fourth Annual Meeting  
Revised 1/15/1994, at Eighth Annual Meeting  
Revised 11/13/2000, at 14<sup>th</sup> Annual Meeting  
Revised 9/16/2005, at 19th Annual Meeting  
Revised 10/2/2014, at the 28th Annual Meeting  
Revised 10/8/2015, at the 29th Annual Meeting  
Revised 10/21/2016, at the 30<sup>th</sup> Annual Meeting